



Vendor Agreement & Guidelines 2017-2018

Greetings Vendors!

Thank you for your interest in becoming a vendor for one or more of our events this upcoming season! In the following pages, you will find guidelines for participating in our events as well as our general agreement for participation. Please read the following carefully as it outlines our requirements and expectations of your services at our gymnastics competitions this season. Included below are the dates for our events this year as well. Once we receive your Pre Meet Application with booth space rental fee we will confirm your vending for that event. If that event is not available we will refund your payment or apply it to another event that you are confirmed for. We look forward to working with you and hope that you enjoy your experience with 360 Sports this season!

Vendor Equipment Responsibilities

Vendors will be responsible for providing their own tables and chairs. We will let you know depending on the event if there are any extra for use. You will also be responsible for bringing any equipment necessary for your booth space.

Vendor Commitment Dates & Payment Schedule

This season we are asking that vendors send in the deposit towards their booth space by **Friday, June 30, 2017**. The deposit is indicated in the chart below (deposit due will be the total number of booth spaces X the cost of that space). In addition, we will need payment of electricity reserve with that payment. Checks from gross sales will be due no later than 2 weeks after the ending of the event.

Vendor Event Responsibilities & Expectations

We want every family that attends the events put on by 360 Sports to have the same opportunities for the entirety of the weekend. That being said, we require that booth spaces be setup **ON THE DAY** of setup between the designated times. If alternate accommodations need to be made, this needs to be discussed with 360 Sports Staff 2 weeks prior to the event. We also require that a representative be present at least half an hour before the start of the event and half an hour after the last awards session of the day.

360 Sports Guarantees

360 Sports guarantees to have the event schedule posted on our website www.360Sports.events least 10 days prior to the event. We will be sure to inform you of setup and teardown times and days as soon as our schedule is finalized (Typically 1-2 weeks prior to the event). We will contact you through email and ask that you be sure to respond to the emails to confirm that you have received them. 360 Sports promises you a complimentary ½ page ad in our program for the event as well as 1-3 day admission passes. You may upgrade to a full page ad at a discounted rate (See chart below). We will also provide rosters if necessary and your information listing on our 360 Sports website for each event you attend. You will be responsible for providing us with an ad from your company 30 days prior to the first day of competition. If we do not receive it by then, there is no guarantee that your ad will make it into the event program. If you wish to provide only 1 ad for the entire season, no matter which event it is, please let us know with the submission of your first program ad. If you would like to make changes based on the event, you will be responsible for providing additional ads for the following events.



Event Dates & Locations

Date	Event	Location	Numbers	Gymnasts
September 30-1, 2017	CSA Fall Challenge	Whitewater, WI	475	Girls
October 20-22, 2017	Spring-R- Roo Bear Aboo Invite	Baraboo, WI	575	Girls
December 15-17, 2017	Rosie the Riveter Challenge	Rockford, IL	400?	Girls
January 19-21, 2018	Emerald Coast Gymnastics Vacation Classic	Ft Walton Beach, FL	400 ?	Girls/Boys
February 2-4, 2018	Wisconsin Dells Gymnastics Vacation Classic	WI Dells, WI	1600	Girls/Boys
February 9-11, 2018	Tatiana Gutsu Invitational	Detroit, MI	400	Girls
February 23-25, 2018	Smoky Mountain Gymnastics Vacation Classic	Sevierville, TN	400	Girls
March 2-4, 2018	Mississippi River Gymnastics Vacation Classic	Dubuque, IA	400	Girls
April 6-8, 2018	AAU Central District/State	Rockford, IL	850	Girls/Boys
May 4-6, 2018	AAU Midwest Regionals	Milwaukee, WI	1000	Girls
June 29-1, 2018	Xcel Championship Invitational	Sevierville, TN	2000	Girls

Physical Address of the venues can be found at: www.360sports.events

Vendor Financial Responsibilities

Event	Gross Sales	Booth Space	Availability	Electric
CSA Fall Challenge	20%	\$25.00	Up to 3	Included if needed
Spring-R-Roo Bear Aboo Invite	20%	\$25.00	Up to 3	Included if needed
Rosie the Riveter Challenge	20%	\$25.00	Up to 3	Included if needed
EKGVC	20%	\$25.00	Up to 3	Included if needed
WDGVC	20%	\$100.00 per 10 X 10	Up to 10	\$100.00
Tatiana Gutsu Invitational	20%	\$25.00	Up to 3	Included if needed
SMGVC	20%	\$25.00	Up to 3	\$100.00
MRGVC	20%	\$25.00	Up to 3	Included if needed
AAU Central District/State	20%	\$50.00	Up to 5	Included if needed
AAU Midwest Regionals	20%	\$100.00 per 10 X 10	Up to 5	\$100.00
Xcel Championship Invitational	20%	\$100.00 per 10 X 10	Up to 10	\$100.00

Contact Information

Contact	Department	Email	Phone
Angie Layton	Event Coordination	Angie360sports@outlook.com	c.608-314-0333
Traci Korte	Event Coordination	TraciKorte16@gmail.com	c. 734-755-4236
Rhonda Christensen	Financial/Event Planning	rc@360sports.events	c.815-252-9552
Doug Jonuska	Owner/Meet Director	Doug@36sports.events	o.608-314-0333

Payment Information

Please remit payment in the form of check to the 360 Sports - Vendor. Payment should be mailed to the following address:

360 Sports - Vendor
 1901 N. 2703rd Road
 Ottawa IL, 61350-9379

Please include payment stub on the last page of this agreement with your payment so as to indicate which event you are submitting payment for.



**2017-2018
Vendor Application/Agreement
Pre Event & Contact Information Form**

Vendor Information Form

Vendor Company Name: _____

Vendor Mailing Address: _____

Contact Name: _____

Contact Phone Numbers: O. _____ C. _____

Contact Email: _____

Public Email: _____

This email to be used on the website for patrons to contact you after the event

Contact Website: _____

Requesting Attendance to the Following Events

*Please place "Yes" or "No" next to each event space

Event	Date	Requesting Y/N	% of Gross Sales
CSA Fall Challenge	September 30-1, 2017		
Spring A Roo Bear Aboo Invite	October 20-22, 2017		
Rosie the Riveter Challenge	December 15-17, 2017		
ECGVC	January 19-21, 2018		
WDGVC	February 2-4, 2018		
Tatiana Gutsu Invitational	February 23-25, 2018		
SMGVC	March 2-4, 2018		
MRGVC	March 18-19, 2018		
AAU Central District State	April 6-8, 2018		
AAU Midwest Regionals	May 4-6, 2018		
Xcel Championship Invitational	June 29-1, 2018		

Please remit payment for your deposit on booth spaces & electricity by check for the following with this form by Friday, June 30, 2017.

Booth Space # _____ X \$ _____ = \$ _____

Free ½ page ad _____ OR Upgrade Full Page Ad X 100.00 = _____

Electricity reserve: (Depends on event) = \$100.00

Total due to 360 Sports: \$ _____ Check #: _____

We agree to the terms of the Vending Agreement: _____

Signature

Date



Vendor Payment & Feedback Form

**please include this form for each event with each payment made to 360 Sports due within 14 days of event*

Vendor Company Name: _____

Event Attended: _____

Date of Event: _____

Representative Name: _____

Gross Sales: _____ 20% or Negotiated Rate: \$ _____

Pre Paid Booth Rental: _____ Additional Booth Space: \$ _____

Pre Paid Electricity: _____ Additional Electrical: \$ _____

Check #: _____ Total Payment Due: \$ _____

Vendor Feedback

In order to continue to provide the best experiences for all involved in 360 Sports events, we would like to have feedback from our vendors for each of our competitions. If you would take a few moments to fill out the form below, we would appreciate it!

Comments: _____

Suggestions For Next Year:

Signature